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# THE BOROUGH OF BRENTWOOD
## MUNICIPAL BUILDING - 3735 BROWNSVILLE ROAD
## PITTSBURGH, PA 15227-3199

**Office 412-884-1500 - FAX 412-884-1911**
**www.brentwoodboro.com**

## COUNCIL AGENDA MEETING AGENDA
## MAY 20, 2024
## 7:30 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

The 1st of two monthly Borough Council Meetings.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

4. **Presentations**

   4.a. Give Back Fund Check Presentation to Baldwin EMS (INFORMATIONAL ITEM)

   ***I am honored to present a check from the Council Community Give-Back Fund in support of Baldwin EMS.***

5. **Comments on agenda action items only. Please limit remarks to three minutes.**

## 6. Communications

6.a. Thank You - From 4th of July Committee (INFORMATIONAL ITEM)
Scanner_20240520_135726.pdf

## 7. Department and Borough Manager's Reports

7.a. Consider accepting the Department and Borough Manager's Reports. (ACTION ITEM)

***Mr. President, I move to accept the Department and Borough Manager's Reports for the period ending April 30, 2024 as presented.***
April 24 Code Monthly Report.pdf
April 2024 Monthly DPW.pdf
2024 April Monthly_PARKS AND REC.pdf
Brentwood Borough Report April 2024.pdf
April 2024 Council Report_POLICE CHIEF.pdf
April 2024 Monthly Managers Report.pdf

## 8. President's Report - Mr. Michael Foyle

## 9. Mayor's Report - Mr. Pasquale Carnevale

## 10. Administrative and Finance Committee- Mr. Harold Smith

10.a. Consider approving minutes from the April Council Meetings. (ACTION ITEM)

***Mr. President, I move to approve the minutes from the April 15th and April 22nd, 2024 Council Meetings.***
4-15-24 Meeting Minutes.pdf
4-23-24 Meeting Minutes.pdf

10.b. Consider accepting the Treasurer's Report for the period ending April 30th .
(ACTION ITEM)

***Mr. President, I move to accept the Treasurer's Report for the period ending April 30, 2024***

April 2024 Treasurer's Report.pdf
April 2024 Revenues.pdf

10.c. Consider ratifying the payment of bills from April 1 to April 30, 2024 (ACTION ITEM)

***Mr. President, I move to ratify the payment of bills for the period of April 1 to April 30, 2024 for the following fund accounts:***

***01 - General Fund in the amount of $1,153,832.88***
***08 - Sanitary Sewer Fund in the amount of $122,071.67***
***15 - Park Fund in the amount of $0.00***
***18 - Capital Improvement Fund in the amount of $70,641.64***
***35 - Liquid Fuels Fund in the amount of $11,012.33***
***60 - General Pension Fund in the amount of $9,112.07***
***65 - Police Pension Fund in the amount of $32,507.50***
***95 - Operating Reserve Fund in the amount of $0.00***
April 2024 Expenditures.pdf

## 11. Public Works Committee- Ms. Erin Troup

11.a. Consider the Storm Sewer Overflow Elimination Report for the overflow that exists near Brentwood Road. (ACTION ITEM)

***Mr. President, I move to approve the Sanitary Sewer Overflow Elimination Report associated with site M-42 as identified in the Consent Agreement between communities served by the ALCOSAN treatment plant and the PA Department of Environmental Protection, and I further move that the Borough formally concur with the alternative analysis process for remediating deficiencies at said location as recommended by The Gateway Engineers.***
M-42 SSEOP AA Memo Package.pdf
05-14-2024 Letter_To Baldwing and Whitehall RE. Baldwin-Brentwood SSO-Alternative Analysis.pdf

11.b. FYI - Monthly MS4 Community Outreach Information (INFORMATIONAL ITEM)

***Mr. President, in accordance with the terms of the Borough's Municipal Separate Storm Sewer System Permit requirements, each month I will be providing educational material associated with stormwater management. This month's topic is associated with Being Stormwater Smart. The attached flyer explains this requirement.***
Stormwater Smart Brochure_Know What Happens_September 2022.pdf

11.c. FYI - National Public Works Week (INFORMATIONAL ITEM)

***Mr. President, as a reminder, last month Council adopted Resolution No. 2024-31, recognizing this week, May 19th to May 25th, 2024 as National Public Works Week. I want to take a moment to honor and celebrate the dedicated members of the Brentwood Department of Public Works. Their unwavering commitment to maintaining and improving our community's infrastructure ensures that our roads, parks, and public spaces remain safe***

***and beautiful for all residents. From early morning snow removal to late-night emergency repairs, their hard work often goes unnoticed but is deeply appreciated. Let's give a heartfelt thank you to the Brentwood DPW for their exceptional service and tireless efforts to keep our town running smoothly.***

## 12. Zoning and Ordinance Committee- Mr. Richard Schubert

12.a. Planning Commission Meeting Scheduled (INFORMATIONAL ITEM)

***Mr. President, the Planning Commission met on May 16th to provide an initial review of the Borough's Comprehensive Plan. Comments are due by May 29th. The Planning Commission will act on the Comprehensive Plan during their June 20th meeting.***

## 13. Parks and Recreation Committee- Dr. Robert Pasquantonio

13.a. Consider Resolution No. 2024-35: Amendment to Facility Policy to Further Update Windsor Road Parking Lot Regulations (ACTION ITEM)

***Mr. President, upon the recommendation of the Parks & Recreation Committee, I move to adopt Resolution No. 2024-35, which amends, in limited part, the Borough Facility Policy, to clarify that the recently approved restrictions on the parking of vehicles in the Windsor Road stadium-level lot are applicable only during athletic competitions and other events that required paid admission by spectators in attendance. Said regulations will not be applied during practices or other conditioning events.***
Resolution No. 2024-35 Amendment to Facility Policy for Windsor Lot Regulations.pdf
Section G (Windsor Road Parking Lot) Amendments.pdf

13.b. Consider Windsor Road Parking Lot Reconfiguration (ACTION ITEM)

***Mr. President, upon the recommendation of the Parks & Recreation Committee, I move to authorize the removal of the handicapped parking restrictions from three of the five stalls in the Windsor Road stadium-level lot, and I further move to authorize the Borough Manager to solicit an engineering work authorization that will be associated with exploring the possibility of adding new parking spaces in this lot.***

13.c. Consider awarding Tree Removal Contract (ACTION ITEM)

***Mr. President, as mentioned by the Brentwood Baldwin Whitehall Shade Tree Commission last month, there are thirteen (13) trees that should be taken down in Brentwood Park. Eight (8) of these trees are in Brentwood Park and five (5) are on School District Property. The Borough reached out to the School District to see if they would like to Piggyback onto this contract, but they declined. As such, I move the Borough award the Tree Removal Contract to Gavin Industries, the low bidder, in the amount of $12,800 to be paid from the Borough's 2024 General Fund Line Item 01-454-450 Contracted Services for Tree Removal Services.***

BrentwoodPark_2024_0213_HazardTrees_Remove.pdf
Bartlett_Borough of Brentwood_Revised.pdf
Brentwood Shade Tree Commission Harzard Tree Removal 2024.pdf
Gavin Park Trees_000004.pdf

13.d. FYI - Brentwood Pool (INFORMATIONAL ITEM)

***Mr. President, I have one last informational item. As the temperatures start to increase this week, I want to remind everyone that our Brentwood Pool is filled with clear cool water and is ready for opening Day, Saturday May 25! Get ready to make a splash this summer with our unbeatable pool pass prices. Beat the heat and enjoy unlimited access to our sparking pool oasis all season long.***

***On-line season pool pass sales are available thru the Borough website www.brentwoodpa.gov. In person season pool pass sales and pre-registration are available May 20 thru May 24 and after Memorial Day during regular pool hours from 5 pm to 8 pm at the ticket booth next to the pool admission area.***

***Don't miss the chance to soak up the sun and make unforgettable memories with friends and family.***

## 14. Public Safety Committee- Mr. Stephen Thomas

14.a. Consider agreement with K2 Solutions to supply an explosive detection canine for the Brentwood July 4th festivities

(ACTION ITEM)

***Mr. President, I move to authorize the Borough to enter into an agreement with K2 Solutions, Inc. to provide person-borne explosive detection canine services for the Brentwood July 4th parade & associated festivities at a rate of $95.02 per hour, which is to be paid from General Fund Line Item 01-410.450.***

SS-07042024_BrentwoodBoroughPD_V2.pdf

14.b. Considering entering into an agreement with Maverick Consulting & Strategies to provide police officer entry level testing services and police officer candidate background investigations. (ACTION ITEM)

***Mr. President, I move to authorize the Borough to enter into an agreement with Maverick Consulting & Strategies of PA, LLC to provide police officer entry level testing services and to perform police officer candidate background investigations, which is to be paid from General Fund Line Item 01-410.454, and with such decision contingent upon acceptance of this firm by the Brentwood Borough Civil Service Commission.***

Proposal Police Background Investigations Brentwood Borough May 16, 2024.pdf

## 15. Community Affairs Committee- Ms. Melissa Lenigan

15.a. Consider request from the Brentwood Historical Society to utilize the Brentwood Library lawn for its Community Yard Sale (ACTION ITEM)

***Mr. President, I move to approve a request from the Brentwood Historical Society to utilize the lawn of the Brentwood Library during its August 3, 2024 Community Yard Sale. The Historical Society is planning to offer spaces for rent by participating residents who live on streets that typically do not experience the same level of foot traffic as busy Brownsville Road.***

2024 Lawn Request for All Borough Yard Sale.pdf

15.b. FYI - Implementable Comprehensive Plan (INFORMATIONAL ITEM)

***Mr. President, I am happy to report that a draft of the new Comprehensive Plan for Brentwood Borough is ready for review. It was presented to the Brentwood Planning Commission last Thursday and final comments/edits will be incorporated by May 30th at which time the required 45-day public review process begins. Council will be acting on this plan at the July 15th Council Meeting.***

04-30-2024 PlanInBrief.pdf
04-30-2024 Your Brentwood Plan - Review Edition.pdf

15.c. FYI - 2024 National EMS Week (INFORMATIONAL ITEM)

***Mr. President, I'd also like to remind everyone that this week, May 19-25, marks the 50th anniversary of National EMS Week, a time to express our gratitude to EMTs and paramedics who deliver lifesaving care across the nation every day. EMS Week also serves to educate the public about the critical services we provide to communities.***

***EMS Week celebrates the paramedics, EMTs, and other EMS professionals who work tirelessly to care for their patients and support their communities in times of crisis. The theme 'Honoring Our Past, Forging Our Future' reminds us of the profession's proud history and the contributions of EMS practitioners over the decades. We must also look to the future: evolving, innovating, and ensuring that EMS has the necessary support to continue responding to the public's call for help when it's needed most.***

## 16. Special Committees

## 17. Old Business

## 18. New Business

## 19. Public Comment. Please limit remarks to three minutes.

## 20. Adjournment

*BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT*

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.